

CAREER OPPORTUNITY

JOB TITLE:

Inventory Manager



Background

Agilitas IT Solutions Ltd is the leading European innovator of customer driven inventory-as-a-service solutions. Passionate about delivering first class IT services on behalf of our customers, we have been helping the major OEMs, IT resellers and managed service providers extend their service capability and improve service delivery levels to their customers for over 25 years.

We manage spare parts inventories across server, storage and networking technologies and deliver complementing technical services to customers across 41 countries and to over 10,000 locations throughout Europe including cloud services, technical training, technical support, product repair and specialist engineering resource.

The Role

The Inventory Manager will have overall responsibility for the day to day control of Agilitas Stock and Customer owned stock for domestic and worldwide. Managing the Inventory Team to ensure stock is kept accurate at all times, is the primary function of the role. The control of stock movements to Customer premises as well as in and out of Forward Stock Locations and Hub's. Involvement in Customer projects that requires Inventory control and to act as the point of contact for the client. Interaction with ALL logistic partners to ensure they manage stock to ensure control and accuracy is maintained. Involvement in stock counts and the production of Stock Reports.

Main Duties & Responsibilities

- Day to Day management of the Inventory Team
- Manage AGILITAS Stock inventory
- Manage Customer Stock inventory
- Upkeep of Morse to ensure FSL's, Shipping options and Rate Cards are updated
- Carry out missing stock investigations
- Ensure replenishment orders are shipped out within the business OLA
- Identification of Dual Use items and assistance with Commercial Invoices for Export purposes
- When required direct, optimise and co-ordinate the full order cycle
- Liaise and negotiate with service providers.
- Keep track of quality, quantity, stock levels, costs and efficiencies.
- Resolve any complaints expediently.
- Meet costs, productivity, accuracy and timelines targets
- Maintain metrics and analyse data to assess performance and implement improvements
- Work closely with the business to solution existing and future customer requirements

- Assist Logistics Manager as and when required
- Work closely with and assist the Warehouse Manager as and when required

This list is not exhaustive and you may be required to undertake any other duties as reasonably required.

Essential Skills

- Ability to motivate and manage a team
- Previous experience in an Inventory role
- Proficient in Microsoft Word and Excel.
- A clear understanding of ECCN and HS Codes
- Familiar with Cisco Networking Products and the Shipment thereof.
- Ability to prioritise & organise own work in a busy environment
- Accuracy and high attention to detail
- Ability to apply initiative to solve problems
- Self-motivated, positive and proactive attitude
- Flexible and adaptable decision making
- Good written and verbal communication skills
- Able to work as part of a team or independently
- Good organisational/planning skills
- Excellent numeracy skills





Desirable Skills

- Attention to detail
- Previous Inventory management experience
- Supplier management skills and experience
- Use of Sharepoint, Teams, Excel
- Ability to demonstrate continuous improvement methodology
- Commercial acumen
- Solutions experience to meet customer requirements

Hours of Work

37.5 hours – Monday to Friday 9 am to 5.30 pm

In Return

As well as being a great place to work with a friendly and helpful team, we offer the following benefits:

- Salary up to £25,000 dependant on experience
- Standard 22 days holiday + bank holidays (increasing to 25 days with service).
- Additional ½ day birthday holiday
- Ability to 'earn' an additional 4 days per annum if you win quarterly awards based on the company PRIDE values.
- Cycle to Work Scheme.
- Death in service (2 x salary).
- Employee Cash Plan (including 24/7 Employee Assistance Programme, contribution to everyday healthcare and complementary therapies, 24 x7 access to Virtual GP, stress management, counselling, access to 1000s of retailer discounts)
- Regular away days and social events.
- Quarterly and annual awards.
- Invitations to award ceremonies and partner events.

We are based in Nottingham at Glaisdale Parkway which is situated on the west side of Nottingham located approximately 4 miles to West of the City Centre via the A609 and 4 miles from the M1 with convenient access to junctions 25 and 26. The area is very well connected for public transport with numerous bus routes in close vicinity.