

CAREER OPPORTUNITY

JOB TITLE:

Logistics Controller



Background

Agilitas IT Solutions Ltd is the leading European innovator of customer driven inventory-as-a-service solutions. Passionate about delivering first class IT services on behalf of our customers, we have been helping the major OEMs, IT resellers and managed service providers extend their service capability and improve service delivery levels to their customers for over 25 years.

We manage spare parts inventories across server, storage and networking technologies and deliver complementing technical services to customers across 41 countries and to over 10,000 locations throughout Europe including cloud services, technical training, technical support, product repair and specialist engineering resource.

Job Purpose

The Logistics Controller will have overall responsibility for the day to day running of domestic and worldwide logistics ensuring SLAs are met. To ensure compliance across all Exports, including Commercial Invoices, ECCN codes and HS codes etc. Liaising with partners to resolve product hold-ups or delays. Working alongside Inventory Controllers to ensure stock integrity is maintained.

Main Duties & Responsibilities

- Comply with all shipping regulations and compliance.
- Manage Export Licenses and Customs compliance
- Produce shipping invoices for export as required.
- Work with IOR agents as required.
- Keep track of Courier SLA's including delivery times, transport costs and efficiencies
- Direct, optimise and co-ordinate the Logistics order cycle
- Hold stakeholder relationships with couriers and logistics providers
- Work closely with the business to solution existing and future customer requirements
- Liaise with service providers to improve efficiencies
- Resolve any complaints expediently.
- Meet costs, productivity, accuracy and timelines targets.
- Maintain metrics and analyse data to assess performance and implement improvements
- Maintain good relationships with government agencies as required.
- Review invoices to identify mistakes and to strive for continuous improvement at all times.

This list is not exhaustive and you may be required to undertake any other duties at reasonably required.

Essential Qualifications, Skills & Experience

- Previous experience in a Logistics management role.
- Experience in import/export controls
- Familiar with the use of SPIRE
- A clear understanding of ECCN and HS Codes
- Familiar with Cisco Networking Products and the Shipment thereof.
- Proficient in Microsoft Excel.
- Ability to prioritise & organise own work in a busy environment
- Accuracy and high attention to detail
- Ability to apply initiative to solve problems
- Self-motivated, positive and proactive attitude
- Flexible and adaptable decision making
- Good written and verbal communication skills
- Able to work as part of a team or independently
- Good organisational/planning skills
- Excellent numeracy skills

Desirable Qualifications, Skills & Experience

- Level 3 Customs Practitioner Award
- Diploma in World Customs Compliance & Regulations
- More than 5 years' experience in international trade
- Level 4 Logistics Diploma
- Minimum 3 years' experience being responsible for Logistics Transport within an organisation
- Previous Logistics experience
- Supplier skills and experience
- Ability to demonstrate continuous improvement methodology
- Commercial acumen
- Solutions experience to meet customer requirements





Hours

37.5 hrs / week.

In Return

As well as being a great place to work with a friendly and helpful team, we offer the following benefits:

- Competitive salary
- Standard 25 days holiday + bank holidays
- Additional ½ day birthday holiday
- Ability to 'earn' an additional 4 days per annum if you win quarterly awards based on the company PRIDE values.
- Cycle to Work Scheme.
- Death in service (2 x salary).
- Access to Medicash Cash Plan – cash back towards everyday healthcare bills and a wide range of other wellbeing benefits, unlimited access to virtual GP, 24/7 employee assistance programme, retail discount scheme.
- Regular away days and social events.
- Quarterly and annual awards.
- Invitations to award ceremonies and partner events.
- Dress down Fridays.
- On site parking available.

We are based in Nottingham at Glaisdale Parkway which is situated on the west side of Nottingham located approximately 4 miles to West of the City Centre via the A609 and 4 miles from the M1 with convenient access to junctions 25 and 26. The area is very well connected for public transport with numerous bus routes in close vicinity.

