

CAREER OPPORTUNITY

JOB TITLE:

Management Accountant

REPORTING TO:

Chief Finance Officer



Background

Agilitas is the leading global innovator of customer driven IT channel services, passionate about delivering first class IT services on behalf of vendors, IT resellers and managed service providers to extend their service capability and improve customer satisfaction.

Agilitas delivers solutions across workspace, server, storage and networking technologies to channel partners to over 60 countries throughout the world. These services include maintenance services, technical support, professional services and specialist engineering resource.

Guided by our shared values, we all take pride in everything we do, working as one team with a shared vision to deliver the highest standards to our customers. We work in a fast-moving ever-changing environment, so we are constantly looking at driving improvements to stay ahead of our game.

There is a real passion to innovate across the whole Agilitas team, whether that be to improve our internal processes for our colleagues or simply make the customer experience a more pleasurable one! 5 core PRIDE values (Passion, Respect, Innovate, Deliver, Embrace) unite the Agilitas team and ensure we remain focused and consistent in everything we do.

We firmly believe that investing in our people is the greatest investment we can make into the future success of our business and our great employees have played a pivotal role in ensuring our company's growth. We are now recruiting for a driven, passionate and highly experienced Financial Controller to form part of our leadership team working hand in hand with our Chief Finance Officer.

Job brief

Reporting into the Financial Controller, the primary areas of responsibility are assisting in the production of Management Accounts to trial balance level and Treasury Management.

About you

You'll be dynamic, driven and have a real passion for working for delivering high quality finance services to our company. You'll be at the forefront of producing high quality management accounts and running our monthly payroll and expenses platforms supporting the needs of our company and being responsive to these needs.

As well as being a qualified accountant with proven Financial Controller experience and a successful track record you'll have worked with a similarly sized SME/high growth private equity backed company which has already achieved financial, operational and growth success. You'll be looking to grow your career with us.

Technically strong, comfortable at both the "hands on" and strategic level, you'll be a trusted adviser with the right blend of financial, commercial and corporate leadership expertise.

In terms of personal qualities, you will need to be a productive and enthusiastic self-starter, capable of building strong relationships and influencing at all levels.

Critical Success Factors

- Produce management accounts accurately within nine working days deadlines
- Accurate submission to appropriate deadlines for external and internal reporting deadlines
- Improvement in finance efficiency and reporting

Essential Qualifications, Skills and Experience

- Management Accountant with demonstrable and successful experience in a SME environment
- CIMA or ACCA qualified or part qualified. Must have a desire and be committed to becoming fully qualified, which we'll support you with
- Excellent IT skills, especially Excel
- Ability to adapt and be flexible to changing demands
- Self-motivated and confident in your approach with ability to work on your own
- Desire to develop and improve finance function and own skills
- Excellent communication skills, both verbally and in writing
- Comfortable with using various ERP systems



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Desirable Qualifications, Skills and Experience

- Experience and understanding of IT industry
- Familiar with Microsoft Dynamics Great Plains financial systems or similar

Accountabilities

Management Accounts (90%)

- Monthly accruals & prepayments
- Carriage analysis & accrual
- Fixed asset management
- Stock reconciliations/calculation
- Journal postings
- Month end cost review and reporting
- Balance sheet reconciliations, review and reporting
- Ad hoc requests/reporting

Treasury (10%)

- Update cashflow and forecasting

Payroll (10%)

- Monthly payroll processing
- Staff expenses management & postings
- Payroll journal postings
- Payroll & PAYE reconciliations

VAT (5%)

- UK VAT return
- EU VAT reporting

Audit (15%)

- Audit preparation
- Provision of information during audit

Hours of work

This is a full time role as part of which our Management Accountant will work on a hybrid model, following training and guidance, at least 3 days a week from our offices. 37.5 hours a week Monday to Friday.

Benefits

As well as being a great place to work with a friendly and helpful team, we offer the following benefits:

- A competitive salary.
- Employee Share Option Plan.
- Entry into our NEST pension scheme.
- 25 days annual leave.
- Additional ½ day birthday holiday
- Cycle to Work Scheme.
- Death in service (2 x salary).
- Employee Cash Plan (including 24/7 Employee Assistance Programme, contribution to everyday healthcare and complementary therapies, 24 x7 access to Virtual GP, stress management, counselling, access to 1000s of retailer discounts)
- Regular away days and social events.
- Quarterly and annual awards.
- Invitations to award ceremonies and partner events.

We are based in Nottingham at Glaisdale Parkway which is situated on the west side of Nottingham located approximately 4 miles to West of the City Centre via the A609 and 4 miles from the M1 with convenient access to junctions 25 and 26. The area is very well connected for public transport with numerous bus routes in close vicinity.